1 BEFORE THE PERSONNEL APPEALS BOARD 2 STATE OF WASHINGTON 3 4 Case No. DEMO-01-0014 5 ROBERT HALL, FINDINGS OF FACT, CONCLUSIONS OF 6 LAW AND ORDER OF THE BOARD Appellant, 7 v. 8 DEPARTMENT OF CORRECTIONS, 9 Respondent. 10 11 I. INTRODUCTION 12 1.1 **Hearing.** This appeal came on for hearing before the Personnel Appeals Board, GERALD 13 L. MORGEN, Vice Chair, and RENÉ EWING, Member. The hearing was held at the office of the 14 Personnel Appeals Board in Olympia, Washington, on April 17, 2002. WALTER T. HUBBARD, 15 Chair, did not participate in the hearing or in the decision in this matter. 16 17 Appearances. Appellant Robert Hall was present and was represented by Mark Lyon, 1.2 18 General Counsel for the Washington Public Employees Association. Amy Cook and Janetta 19 Sheehan, Assistant Attorneys General, represented Respondent Department of Corrections. 20 21 1.3 **Nature of Appeal.** This is an appeal from a disciplinary sanction of demotion for the 22 causes of neglect of duty, gross misconduct and willful violation of published employing agency or 23 Department of Personnel rules or regulations. Respondent alleges that Appellant created a hostile 24 work environment and abused his position when he used sexually offensive language and made 25 jokes and innuendos of a sexual nature. 26 Personnel Appeals Board 1

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1.4 **Citations Discussed.** WAC 358-30-170; <u>Baker v. Dep't of Corrections</u>, PAB No. D82-084 (1983); <u>McCurdy v. Dep't of Social & Health Services</u>, PAB No. D86-119 (1987); <u>Rainwater v. School for the Deaf</u>, PAB No. D89-004 (1989); <u>Skaalheim v. Dep't of Social & Health Services</u>, PAB No. D93-053 (1994); <u>Holladay v. Dep't of Veterans Affairs</u>, PAB No. D91-084 (1992).

#### II. MOTION

2.1 At the outset of hearing, Appellant made a motion to dismiss the charges and set aside the discipline.

# Appellant's argument

- Appellant argues that allegations one through four in the disciplinary letter should be dismissed because they were not initiated within 14 days after discovery of the alleged misconduct;

  2) because the Employee Conduct Report (ECR) was not timely processed; and 3) because the department's actions prejudiced him and substantially interfered with his ability to mount a defense.
- 2.2 Appellant asserts that allegations one through four were untimely under DOC Policy 857.005(1)(f) and under Article 8.3 of the Union contract. Appellant argues that the ECR was not initiated within 14 days and was not timely processed because the Supervisor's report took 30 days rather than 7 days allowed. Appellant argues that a suspension of the time limits did not occur, that he did not agree to delaying the process and no circumstances warranted suspension of the time limits. Appellant further argues that these allegations lack specificity and do not allow him to mount a defense without having to conduct discovery.

2.3 Appellant argues that the fifth allegation should be dismissed because the allegation contains no specific dates, times or places. Appellant asserts that there was insufficient notice to him to allow him to present a defense without having to conduct discovery.

## Respondent's argument

- 2.4 Respondent acknowledged that the Collective Bargaining Agreement (CBA) and DOC policies both require that an ECR be initiated within 14 days of the discovery of the alleged misconduct. However, Respondent asserts the ECR was issued on the 15th day because Appellant failed to report to work as scheduled and because the day the ECR was placed in the mail was a federal holiday. Respondent asserts that in this case, Appellant was not prejudiced in any way by the delay.
- 2.5 Respondent asserts that the supervisory report required additional time because the initial allegations appeared to have occurred between Appellant and Officer Wyman, but it became apparent as the investigation ensued that 40 additional coworkers had to be interviewed. Respondent argues that an extension was warranted as the investigation widened into serious allegations of sexual harassment and hostile work environment.
- 2.6 In addressing the issue of specificity, Respondent argues that while the disciplinary letter may not contain specific dates of when the allegations occurred, information is contained within the attachments to the disciplinary letter and were provided to Appellant. Respondent asserts that in many cases, the comments made to Officer Wyman or to other staff were repetitive in nature and are specific enough that Appellant could defend himself. Respondent asked that the Board deny the motion and allow a full and fair hearing on the facts of this case.

### **Board ruling**

- 2.7 The department's Employee Conduct Report contains the following instructions, which are in conformance with the DOC Policy 857.005 and the CBA: 1) That the person making the report provide a clear description of the incident and submit it to the supervisor of the employee involved within 14 calendar days after the date of discovering the employee's alleged misconduct; 2) that the form be submitted to the employee involved who shall complete the "Employee's Statement" and return to his/her supervisor within 7 calendar days following receipt of the ECR; 3) that the appropriate supervisor review the facts of the incident, complete the "Supervisor's report" and submit the report to the Office Head within 7 calendar days following the date of receipt; 4) and that the Head Officer or designee review and determine whether misconduct occurred and inform the employee within 30 calendar days following the date of receipt of the ECR.
- 2.8 The Board reviewed the specific charges in the March 23, 2001 letter to Appellant, which outlined the reasons for Appellant's demotion:
  - 1. Officer David Wyman overheard you and Officer Tomas Rennie refer to one another as "bitch," "homo," "faggot," and "bitchmaker."
  - 2. On at least 20 occasions you said to Officer David Wyman, while working Major Control, "Hey Wyman, did you know that Rennie can't get a hard on unless he smells shit?" Officer Wyman repeatedly told you to stop and that he did not like this type of language.
  - 3. In a conversation between you and Officer Wyman about his children, you stated to him, "You mean they're Greek?" Officer Wyman discovered that you were referring to the work "Greek" as a term for anal intercourse.
  - 4. On various other occasions, you said to Officer Wyman, "This is how you learned in college?" "you have lousy writing." "How come you're so handicapped when I am here?" On one occasion, when Officer Wyman asked to go to the bathroom, you stated, "Sounds like a personal problem to me."

| Allegations one and two

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5. On September 28, 2000, I became aware that staff throughout the institution complained about your unprofessional behavior towards them. They stated that you have been rude and even yelled at them.

On September 25, 2000, Officer Wyman made claims about inappropriate comments made to him by Appellant. On Saturday, October 9, 2000, the 14th day, Captain Baker initiated the ECR. However, Appellant was not at work and Respondent mailed the ECR to Appellant via U.S. mail. However, Monday, October 11 was Columbus Day and Appellant did not receive the ECR until October 12, 2000. As a result, the ECR was not initiated within 14 days as required by DOC policy and the CBA. However, the Board orally denied Appellant's motion to dismiss the charges on the basis of the untimely ECR because there was no showing of any probable prejudice to the Appellant.

2.10 The Board also reviewed the attachments to the disciplinary letter, which contained a letter

of expectation given to Appellant on December 26, 1999. After reviewing the letter, the Board

granted Appellant's motion to dismiss allegations one and two because Officer Wyman had

reported those claims in December 1999, and Respondent conducted a subsequent investigation.

The department found that the investigation was inconclusive as to a majority of Officer Wyman's

claims. However, the investigation substantiated that Appellant referred to Officer Wyman as his

"bitch." In the December 26 letter, Lt. Edward Jones, Appellant's supervisor, addressed

Appellant's inappropriate behavior and directed Appellant to cease making any future comments of

a similar nature. Charges one and two in the disciplinary letter here address the same issues

investigated in December 1999. Therefore, the Board concluded that Respondent should be

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1	precluded from taking formal disciplinary action based on the same incident for which Appellant
2	was given an informal, written corrective action and dismissed allegations one and two.
3 4 5 6 7 8	Allegations three and four  2.11 The Board denied Appellant's motion to dismiss charges three and four because they were incidents which appeared to have occurred <b>after</b> the December 26 letter of expectations was issued to Appellant and were not previously known to the department or investigated.  Allegation five
10	2.12 The Board denied Appellant's motion to dismiss allegation five on the issue of specificity
11	and clarified that Respondent would have to establish when the specific claims made by staff
12	members Francisco Perales, Margaret Gilbert and Officer Juan Miranda, occurred.
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14	The Board now reaffirms its oral ruling, and makes further rulings on Appellant's motion as
15	follows:
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17	ECR Timelines
18	2.13 Processing the ECR and service on Appellant was untimely, however, after hearing all of the
20	evidence, we continue to hold that there was no prejudice to the Appellant.
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22	2.14 The timeliness of the Supervisor's report went beyond the 7 days required by the
23	department's ECR procedures. However, Policy 857.005, section 2, outlines the processing of an
24	ECR and indicates that "Staff involved in initiating, responding to, or reviewing an ECR shall
25	follow the instructions and time limits outlined at the beginning of the form unless the time limits
26	Personnel Appeals Board

1	may be extended by mutual written agreement or unless the investigation warrants suspension of the
2	time limits" (emphasis added).
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4	2.15 The facts here established that on October 2 and 5, 2000, Captain Julie Baker met with
5	Appellant to conduct preliminary interviews regarding Officer Wyman's claims. On October 11,
6	2000, Appellant received the ECR. On October 18, 2000, Superintendent Alice Payne informed
7	Associate Superintendent Gary Fleming, who was conducting the investigation, that she approved
8	the extension of the supervisory report of the ECR because of the nature of the allegations, which
9	dealt with sexual harassment and hostile work environment. During the course of the investigation,
10	Mr. Fleming attempted to meet with Appellant on several occasions. However, Appellant never
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12	met with Mr. Fleming, stating that he was unable to do so because his union representative was not
13	available. Appellant ultimately refused to meet with Mr. Fleming because Mr. Fleming did not
14	provide him with any of the supporting reports and documents from the investigation. Mr. Fleming
15	submitted the investigative report to Superintendent Payne on December 11, 2000.
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17	2.16 Under these circumstances and the department's need to conduct a full and thorough
18	investigation, the 60-day time period to complete the supervisor's report did not prejudice
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20	Appellant or substantially interfere with Appellant's ability to mount a defense.
21	Allegation five
22	2.17 Officers Robert Perales, Anthony Walker, Juan Miranda and administrative assistant
23	Margaret Gilbert described incidents where they perceived Appellant's behavior to be rude and
24	unprofessional, however, they could not recollect with any certainty when the incidents occurred.
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After reviewing the testimony and evidence presented by Respondent regarding allegation five, we 1 find that the charge lacks specificity and Appellant's motion to dismiss allegation five is granted. 2 3 III. FINDINGS OF FACT 4 5 3.1 Appellant Robert Hall is a Correctional Officer 2 and permanent employee for Respondent 6 Department of Corrections at McNeil Island Corrections Center (MICC). Appellant and 7 Respondent are subject to Chapters 41.06 and 41.64 RCW and the rules promulgated thereunder, 8 Titles 356 and 358 WAC. Appellant filed a timely appeal with the Personnel Appeals Board on 9 May 4, 2001. 10 11 3.2 By letter dated March 23, 2001, Superintendent Alice Payne informed Appellant of his 12 demotion from a Correctional Sergeant position to the position of a Correctional Officer 2, effective 13 April 9, 2001. Superintendent Payne charged Appellant with neglect of duty, gross misconduct and 14 willful violation of policy, specifically alleging that Appellant created a hostile work environment 15 and abused his position when he used sexually offensive language and made jokes and innuendos of 16 a sexual nature. 17 18 3.3 Appellant began his employment with the Department of Corrections in 1980 at the 19 Washington State Reformatory. In 1982, Appellant transferred to MICC and in 1992 he was 20 promoted to a position as a Correctional Sergeant. Appellant's work performance has been 21 22 evaluated as meeting or exceeding normal work requirements. 23 3.4 Prior to his demotion, Appellant was assigned to work in the major control booth, a very 24 confined and high stress area of the institution. Correctional Officer David Wyman began working 25

in the major control booth under Appellant's supervision in May 1999. Appellant and Officer

Wyman were the only two employees assigned to work in the control booth. Shortly after beginning his assignment in the control booth, Officer Wyman observed that Appellant engaged in a lot of "raunchy" and inappropriate language, especially with former correctional officer Tomas Rennie. The credible testimony established that Mr. Rennie, who was responsible for transporting offenders, spent a significant amount of time in the control booth. Officer Wyman was offended by the interactions and conversations between Appellant and Mr. Rennie.

3.5 In December 1999, Officer Wyman came forward to management with allegations that Appellant was directing inappropriate, disparaging and profane remarks at him. Appellant's supervisor, Lieutenant Edward Jones, investigated Officer Wyman's claims, and he concluded that the claims were inconclusive with one exception. Lt. Jones issued Appellant a letter of expectation dated December 26, 1999 for calling Officer Wyman his "bitch," the sole allegation that could be corroborated by an independent witness. Appellant was directed to discontinue making any future remarks of a similar nature.

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3.6 Officer Wyman was reassigned to a different duty post after he brought forward the December 1999 allegations. The new post required that Officer Wyman, a single parent, work weekends. Officer Wyman felt that reporting Appellant's misconduct negatively impacted him for several reasons. First, he was confronted with losing his bid post, which he obtained based on seniority and which afforded him weekends off. Second, if he continued working his bid post, he was faced with working under Appellant's supervision despite having made serious allegations against him. Third, he could assume a new post and work weekends, which took time away from

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his family. Consequently, Officer Wyman met with Lt. Jones and Appellant and agreed to "let 1 bygones be bygones" so he could return to work his desired duty post in the major control room. 2 3 Allegation three 4 3.7 After returning to work in the major control booth, Appellant refrained from making any 5 6 objectionable comments to Officer Wyman. But in time, Appellant began to engage in the same 7 pattern of inappropriate behavior toward Officer Wyman. 8 9 3.8 Officer Wyman testified that sometime in June-July 2000, he and Appellant were engaged in 10 a conversation. Officer Wyman stated that his kids were sad because they were leaving their 11 friends behind. Appellant remarked, "You mean they're Greek?" Officer Wyman initially did not 12 understand what Appellant meant; however, based on Appellant's demeanor, he understood that 13 14 Appellant used the term "Greek" in reference to anal intercourse. 15 extremely upset, and he told Appellant that his son was a child and that he would not tolerate such a 16 "filthy" comment about him. Appellant told Officer Wyman, "I am the sergeant here. I'll do what I 17 want." Officer Wyman threatened to report Appellant to the captain if he repeated the statement 18 again. 19 20 3.9 Officer Wyman testified that Mr. Rennie was present in the major control booth and 21 overheard Appellant use the term "Greek." After overhearing Appellant's comments, Mr. Rennie 22 told Officer Wyman that Appellant "was talking crazy." Officer Wyman credibly testified that 23 Appellant apologized to him the following day. Officer Wyman decided not to report the incident 24 to management.

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Officer Wyman became

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3.10 Appellant denies using the term "Greek" to refer to Officer Wyman's children. Mr. Rennie testified on behalf of Appellant, and he also denied that he ever heard Appellant use the terminology "Greek" to refer to Officer Wyman's children. Mr. Rennie further testified that Appellant and Officer Wyman interacted in a professional manner, and he denied that any joking or inappropriate conversations took place in the control booth. 3.11 We have weighed Officer Wyman's testimony against that of Appellant and Mr. Rennie. We find that Officer Wyman is more credible. Officer Wyman has been consistent and forthright in his description of the events, and there is no evidence or reason why Officer Wyman would fabricate the allegations against Appellant. In fact, Officer Wyman's credibility is further supported because he was reluctant to come forward due to his fear that there would be negative consequences, specifically, that he would be reassigned again to another undesirable post. Moreover, Appellant's past behavior toward Officer Wyman, in which he called Officer Wyman his "bitch," also lends credibility to Officer Wyman's testimony and supports that Appellant referred to

Allegation four

Officer Wyman testified that Appellant's behavior toward him began to escalate in September 2000. Officer Wyman credibly testified that Appellant repeatedly used profanity, yelled and directed "cheap shots" at him, made rude remarks and generally exhibited hostile behavior toward him.

Officer Wyman's children as "Greek," a term which refers to anal intercourse.

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1	3.13 Officer Wyman was still reluctant to come forward and "take on" Appellant because of
2	Appellant's comments that others in higher positions of authority had tried but failed to take
3	disciplinary actions against him in the past.
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5	3.14 On September 22, 2000, however, Officer Wyman found Appellant's hostility toward him to
6	be considerably worse than normal, and he began to document Appellant's comments. Officer
7	Wyman's log for September 22 contains the following entries of remarks made to him by
8	Appellant:
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10	09:25 "This is how you learned to write in college? You have lousy writing, mine is way better than yours."
11	09:44 "Wyman's gonna be running around here like a chicken with his head cut
12	off when I'm gone. He'll be bumping into his buddy Schrum."
13	10:10 "When Wyman screws up next week he'll tell everyone that Hall never showed him that."
15	11:30 [Wyman] asked to go downstairs to go the men's room and [Hall] said,
16	"Sounds like a personal problem to me." now he has used that line on me countless times and I have told him I don't like it and yet he continues to say it in a <u>very</u> derogatory tone of voice."
17	3:33 "How come you're so handicapped when I'm here?"
18	5.55 How come you to so numercupped when I in here.
19	3.15 Officer Wyman found Appellant's tone of voice toward him intimidating, insulting and
20	offensive, and he found working with Appellant to be very stressful.
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22	3.16 Appellant testified that he and Officer Wyman worked well together and that they had a
23	professional working relationship. Appellant denies that he yelled at or made any insulting or
24	derogatory remarks to Officer Wyman. Again, we find that Officer Wyman is more credible, and
25	that there is no motive for him to make these claims against Appellant. Furthermore, Appellant's
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1	prior behavior toward Officer Wyman establishes that
2	Officer Wyman and subjected him to unprofessional c
3	he spoke to Officer Wyman in a mocking, sarcastic and
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5	3.17 Superintendent Alice Payne was Appellant's
6	whether Appellant engaged in misconduct, she review
7	2000. In addition, she met with Mr. Rennie at Appe
8	Payne met with Appellant for an administrative review
9	that Appellant provided to her, including his assertion
11	Ms. Payne did not find Appellant credible and she ulti
12	misconduct and that disciplinary action was warranted.
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14	3.18 Ms. Payne concluded that Appellant violated th
15	on sexual harassment and that his comments about
16	policy and was disrespectful and rude. Ms. Payne con
17	abused his position of authority by humiliating and di
18	that Appellant made the major control booth an unple
19 20	she concluded that Appellant should have known bette
20	longer made him trustworthy in a position of authority.
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rior behavior toward Officer Wyman establishes that more likely than not, Appellant yelled at Officer Wyman and subjected him to unprofessional comments and intimidating behavior and that e spoke to Officer Wyman in a mocking, sarcastic and demeaning tone.

.17 Superintendent Alice Payne was Appellant's appointing authority. Prior to determining whether Appellant engaged in misconduct, she reviewed the investigative report dated October 10, 000. In addition, she met with Mr. Rennie at Appellant's request. On January 18, 2001, Ms. ayne met with Appellant for an administrative review, and she considered additional information hat Appellant provided to her, including his assertion that Officer Wyman was a schizophrenic. As. Payne did not find Appellant credible and she ultimately concluded that Appellant engaged in

.18 Ms. Payne concluded that Appellant violated the department's code of ethics and the policy n sexual harassment and that his comments about Officer Wyman's children also violated the olicy and was disrespectful and rude. Ms. Payne concluded that Appellant neglected his duty and bused his position of authority by humiliating and disrespecting his coworker. Ms. Payne found nat Appellant made the major control booth an unpleasant environment for Officer Wyman, and he concluded that Appellant should have known better but acted in an abusive manner, which no onger made him trustworthy in a position of authority.

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In determining the sanction, Ms. Payne reviewed Appellant's history with the department, his knowledge of departmental policies, the prior letter of expectation directing him to refrain from making inappropriate remarks, and considered his position of trust and authority. Ms. Payne felt

that a severe penalty was warranted and after considering Appellant's long service with the department, she felt demotion was the appropriate sanction.

3.20 The Department of Corrections adheres to a policy which allows employees to work in an environment free from unsolicited, unwelcome, and inappropriate sexual overtones. The department has adopted and published policies which require employees to maintain high ethical and professional standards at all times and which prohibit sexual harassment. DOC Policy 853.025 defines sexual harassment as behavior of a sexual nature which is unwelcome and personally offensive to the recipient of the action.

3.21 The policy further defines a hostile working environment as a working situation in which the employee has not suffered any tangible economic loss as a result of the alleged harassment but rather the employee has been subjected to a working environment that is sexually offensive or intimidating to the employee. The DOC Employee Handbook requires that fellow employees be treated with dignity and respect. The department's Code of Ethics requires employees to exhibit high moral and ethical standards and prohibits the use of profanity or inflammatory remarks with coworkers. Appellant was aware of the department's policies and regulations.

## IV. ARGUMENTS OF THE PARTIES

4.1 Respondent argues that this is a case of sexual harassment and a hostile work environment of one male coworker to another male coworker. Respondent asserts that Appellant's supervisory role over Officer Wyman made the situation more egregious and that he should be held to a higher level of responsibility. Respondent argues that Appellant never denied the allegations, but instead redirected the focus of the allegations to procedural rather than substantive issues. Respondent

1	argues that Appellant lacks credibility and that he neglected his duty when he used his
2	position and his authority to make disparaging, profane and rude remarks. Responde
	Appellant's abuse of a coworker was a neglect of his duty and constituted gross
4	Respondent argues that Appellant was familiar with the department's rules and re
5	received ample training. Respondent argues that despite the letter of expectations, A
6	engaged in the inappropriate behavior and that demotion was the appropriate sanction.

gues that Appellant lacks credibility and that he neglected his duty when he used his supervisory osition and his authority to make disparaging, profane and rude remarks. Respondent argues that ppellant's abuse of a coworker was a neglect of his duty and constituted gross misconduct. espondent argues that Appellant was familiar with the department's rules and regulations and exceived ample training. Respondent argues that despite the letter of expectations, Appellant still

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4.2 Appellant denies that he made the statements alleged or engaged in inappropriate discrimination or harassment. Appellant further asserts that the statements brought by Officer Wyman are untimely under DOC policy and the applicable union contract. Appellant argues that the remaining allegations are not supported by sufficient detail to provide him a reasonable opportunity to provide a defense. Appellant disputes that he said anything inappropriate, although he does not have any recollection of the incidents alleged to have occurred on or before September 22, 2000. Appellant further argues that the Respondent failed to prove that he is incompetent or unfit to perform as a Correctional Sergeant. Appellant argues that the disciplinary action should be reversed and that he be reinstated to his former position as a Correctional Sergeant.

#### V. CONCLUSIONS OF LAW

- 5.1 The Personnel Appeals Board has jurisdiction over the parties hereto and the subject matter herein.
- 5.2 In a hearing on appeal from a disciplinary action, Respondent has the burden of supporting the charges upon which the action was initiated by proving by a preponderance of the credible evidence that Appellant committed the offenses set forth in the disciplinary letter and that the

sanction was appropriate under the facts and circumstances. WAC 358-30-170; <u>Baker v. Dep't of</u> Corrections, PAB No. D82-084 (1983).

- 5.3 Neglect of duty is established when it is shown that an employee has a duty to his or her employer and that he or she failed to act in a manner consistent with that duty. McCurdy v. Dep't of Social & Health Services, PAB No. D86-119 (1987).
- 5.4 Gross misconduct is flagrant misbehavior which adversely affects the agency's ability to carry out its functions. Rainwater v. School for the Deaf, PAB No. D89-004 (1989).
- 5.5 Willful violation of published employing agency or institution or Personnel Resources Board rules or regulations is established by facts showing the existence and publication of the rules or regulations, Appellant's knowledge of the rules or regulations, and failure to comply with the rules or regulations. Skaalheim v. Dep't of Social & Health Services, PAB No. D93-053 (1994).
- Respondent has met its burden of proving by a preponderance of the credible evidence that Appellant violated DOC Policy 853.025 and the Code of Ethics when he made a sexually offensive and inappropriate comment and asked Officer Wyman whether his children were "Greek," an innuendo that his children liked to engage in anal sex. Appellant's misconduct was reprehensible and was clearly prohibited in the work workplace. His misbehavior created an intimidating and hostile environment and constituted gross misconduct. Furthermore, Appellant's comment to Officer Wyman had a negative impact on him and affected his working conditions in the major control booth.

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